

TOWN OF WINDHAM
PARKS & RECREATION

**DONNABETH LIPPMAN PARK FACILITY USE APPLICATION & CONTRACT
(CHAFFIN POND)**

Name: _____ Phone: _____

Address: _____

E-Mail: _____

Organization Name: _____

Purpose of Use: _____

Date(s): _____

Time(s): _____

Expected Attendance: _____

Reservation Location: Picnic Pavilion Next to Water

No Payment Payment: \$ _____ Cash Credit Card Check # _____

I _____ hereby release the town/city of Windham, its employees, officials and agents from any and all liability of loss or damage to personal property that, my child or I may experience while using Windham recreational facilities.

By signing my name as a representative for the group on this reservation request form, I acknowledge acceptance of the Parks and Trails User Agreement/Policy form. The use shall be limited to the purposes for which it is intended. Activities which endanger persons or property are prohibited. The removal, injury or damage of anything natural or physical within any facility is strictly prohibited.

The Windham Parks and Recreation Department reserves the right to refuse services to participants in the administration deems necessary for the safety of the participant, other participants, or staff.

SIGNATURE

DATE

8 School Road, Windham ME 04062 • Phone 892-1905/Fax 892-1923 • Mon-Fri 8:00am – 4:00pm
Parks&Recreation@windhammaine.us • www.windhamrecreation.com

Office Use Only: Received Payment Reservation Sign

TOWN OF WINDHAM
PARKS & RECREATION

PARKS & TRAILS USER AGREEMENT & POLICY

Windham Recreational Parks & Trails:

- Chaffin Pond at Donnabeth Lippman Park (*nature trails, picnic area, fishing, XC skiing, snowshoeing*)
- Community Park / Skate Park (*skateboarding, rollerblades, scooters*)
- Deer Hollow / Mud Pond Preserve (*nature trails, fishing*)
- Dundee Park (*swimming, picnic areas, NO dogs*)
- Lincoln Field (*NO dogs*)
- Lowell Preserve (*walking trails, snowmobiling, XC skiing, ATV trails, hunting*)
- Mountain Division Trail (*walking/biking trails, fishing, snowmobiling*)
- Otterbrook (*nature trails, XC skiing, hiking trails*)
- Town Hall Playground (*picnic area, NO dogs*)

Parks & Trails User Agreement

1. Campfires are not permitted.
2. Do not pick up or remove anything natural: please leave it for others to enjoy.
3. Enjoy wildlife from a distance: do not feed or disturb animals or birds.
4. Be considerate of other visitors and trail users.
5. Loaded firearms are only permitted at Lowell Preserve during hunting season.
6. Stay on marked trails and do not cut new trails.
7. Any personal property left unattended will be taken to the Windham Parks and Recreation office and kept in lost and found for a week. If not claimed after a week, items will be donated.
8. Visitors are required to store food securely and leave all parks and trails clean.
9. Alcoholic beverages and smoking is not permitted.
10. Disorderly conduct is prohibited.
11. Please leave trail maintenance to the Windham Parks and Recreation Department, and call 892-1905 for any trail maintenance issues.
12. Carry in, carry out trash.

Donnabeth Lippman Park & Lincoln Field Reservation Policy

1. Reservations can be made in person at the Parks and Recreation office or by e-mail.
2. Users must sign and adhere to parks and trails user agreement.

*By signing your name as a representative for your group on the reservation form, we acknowledge your acceptance of this agreement/policy. The use shall be limited to the purposes for which it is intended. **Failure to comply with the above will result in loss of privileges.***